THE TELFORD PRIORY SCHOOL

Member of Leadership Team with Responsibility for Update of Policy	Nicky Blackford
Head Teacher	Stacey Jordan
Date adopted by the Schools Standard Committee	October 2021
Policy Review Cycle	Biennial
Date for Policy Review	October 2023

Home Learning Policy

The Telford Priory School – Home Learning Policy

- All HL will be set in line with curriculum sequencing and be purposeful, relevant and meaningful to the context of the subject/student/position on curriculum mapping.

- When setting HL, a member of staff will observe every student recording the HL in their planner.

- If HL is online a member of staff will ensure every student can access the relevant platform before they leave the classroom (If a student can't, paper-based HL will be issued as a substitute).

- A member of staff will check for understanding to ensure every student is clear of the expectations and submission deadline.

- A member of staff will write the submission deadline on the board.

- If the member of staff teaches the group again before the deadline a whole class reminder should be issued up until the lesson before the deadline (Specifically if online HL is being set with a lengthy submission deadline.)

Sanctioning for non-completion

- If a student fails to submit HL on the specified deadline assuming the above conditions have been met a warning will be issued and logged on G4S.

- Following the issuing of a warning a new submission deadline will be issued.

- The member of staff observes the student recording the new deadline in their planner.

- If the second deadline is not met a 30 min detention is to be issued and logged on G4S.

- If the member of staff wishes for the student to complete the detention with them instead of the Year Group detention this is fine but will need to be communicated with the student, behaviour/ admin team and the relevant AHoY and HoY.

- SL/HOY to liaise and review.

- If a student does not attend a 30 min detention the escalation will take place in line with whole school policy.