



24<sup>th</sup> October 2023

### Year 11 Mock Examination Timetable

20<sup>th</sup> November – 1<sup>st</sup> December

Dear Parent / Carer,

Your child is now well into their last year of their Key Stage 4 studies. At this point in their programmes of study they are finishing off all content from the course and starting to revise in earnest, revisiting, reviewing and applying their knowledge ready for the summer.

To ensure the students are supported fully throughout this last year, there are two sets of mock examinations in Year 11, the first starting on 20<sup>th</sup> November and the second before Easter. Full details of this are attached as individual timetables. These examinations are very important as we look to identify your child's areas for development and we will be using them to frame their experience for the rest of the year; as such it is vital that they are fully prepared and treat the mock examinations as if they are the real ones.

As parents, you can support achievement by working with your child to:

- work out a revision timetable for each subject
- break revision time into small chunks - hour-long sessions with short breaks at the end of each session often work well
- make sure your child has all the essential books and materials
- condense notes onto postcards to act as revision prompts
- go through school notes with your child or listen while they revise a topic
- time your child's attempts at practice papers

We need all students to be aware of the management of the exam hall:

- Morning exams will start at 8:40, with registers being taken at 8:30 after linking up at the tennis centre entrance. It is essential that your child is on time for these so that they can settle quickly
- Afternoon exams will start at 12:55 with registers taken at 12:45. They will take their lunch with Key Stage 3 to allow time to eat
- Students must stay in the exam room for the full length of their exam
- Mobile phones are not allowed in the exam hall and we will be running the system as with the real exams: students will turn their phones off, hand them in for a token and then collect them at the end of the exam. This is a secure system and prevents any potential infringements of the rules. This also applies to smart watches
- Bottles of water are allowed in the exam hall as long as it is in a clear bottle
- They must **always** comply with the rules and regulations of the examination and the instructions they receive from the Exam Invigilators. To ensure that they are fully aware of the accepted protocol in an examination please find enclosed a copy of a notice which is produced by the Joint Council for Qualifications. The notice is titled 'Information to Candidates for Written examinations' and can also be viewed at [www.jcq.org.uk](http://www.jcq.org.uk) and on the school website. Please also find enclosed a JCQ checklist titled 'On Your Exam Day'.

Any infringement of these rules in the real exams will result in that examination being voided by the exam board, which will mean that your child will fail that subject. Making sure these routines are established now is key to making sure the summer goes smoothly.



To prepare your child for their mock examinations, there will be a series of revision sessions held from the first week after half term. Considering the benefits of these sessions, we expect all students to attend. These will be:

<b>Monday</b>	<b>English T Band</b>	<b>Maths P Band</b>
<b>Tuesday</b>	<b>Science</b>	
<b>Wednesday</b>	<b>Maths T Band</b>	<b>English P Band</b>
<b>Thursday</b>	<b>History or Geography</b>	

If you have any questions about the subjects your child is studying, please contact the subject teacher or head of department with responsibility for that subject. If you have any questions regarding the examination preparation or any other issues, please contact Ms Tabberer as Head of Year 11.

Yours faithfully,



Chris Byrne  
Assistant Headteacher

David Barber  
Acting Headteacher